





# **PURCHASE AGREEMENT**

**BETWEEN THE** 

ACT MINISTER FOR POLICE AND EMERGENCY SERVICES,

COMMISSIONER OF THE AUSTRALIAN FEDERAL POLICE

AND THE

CHIEF POLICE OFFICER FOR THE ACT

FOR THE PROVISION OF POLICING SERVICES TO THE ACT

2010 - 2011

# 2010-2011 PURCHASE AGREEMENT BETWEEN THE ACT MINISTER FOR POLICE AND EMERGENCY SERVICES, THE COMMISSIONER, AUSTRALIAN FEDERAL POLICE, AND THE CHIEF POLICE OFFICER FOR THE ACT FOR THE PROVISION OF POLICING SERVICES TO THE AUSTRALIAN CAPITAL TERRITORY

## **Purpose**

- 1. In accordance with the *Australian Federal Police Act 1979* (the Act), the Australian Federal Police (AFP) provides community policing services to the Australian Capital Territory (ACT). The Act also allows for the Commonwealth and ACT Governments to enter an arrangement for the provision of those policing services.
- 2. On 14 June 2006, the Commonwealth Minister for Justice and Customs and the ACT Minister for Police and Emergency Services entered an arrangement which established the enabling framework for the provision by the AFP of policing services to the ACT. The Arrangement for the Provision of Police Services to the ACT (the Arrangement) requires the ACT Minister for Police and Emergency Services (the ACT Minister), the Commissioner and the Chief Police Officer to enter a Purchase Agreement (the Agreement) for those services. The Agreement is required to set out the details of the goods and services to be purchased by the ACT from the AFP, the agreed price for those services and AFP reporting on performance.
- 3. This Agreement will be read in conjunction with the Arrangement of 14 June 2006.

#### **Parties**

4. This Agreement is between the ACT Minister, the Commissioner of the AFP and the Chief Police Officer for the ACT.

#### **Definitions**

5. Unless stated otherwise, definitions in the Agreement are the same as in the Arrangement.

#### Scope

- 6. The output classes covered by this Agreement include all the goods and services to be purchased by the ACT from the AFP through the direct police budget appropriation. This Agreement does not cover activities funded by revenue outside the direct police appropriation.
- 7. The ACT's purchaser interests covered by this Agreement include:
  - (a) the policing outcome and all associated outputs to be provided, listing final goods and services;
  - (b) performance measures for the outputs, together with targets where appropriate; and
  - (c) financial and resource reporting.
- 8. Agreed variations to this Agreement shall be supported by correspondence which will be appended to the Agreement.
- 9. The policing outcome and associated outputs to be provided, performance measures and definitions are contained within Schedule 1 to this Agreement.

#### **Police Resource Model**

10. The Police Demand and Resourcing Model for the ACT, currently being developed by Mr John Walker, may be used as a tool to assist in analysing options for police staffing and in problem resolution. The Model may also be used by the ACT Government and ACT Policing as a strategic tool to inform decisions in relation to determining future police resources to respond to changing demands, trends and policy impacts on policing in the ACT.

# **Billing and Payment Arrangement**

- 11. The AFP will follow the general principles of Commonwealth Cost Recovery Guidelines where appropriate in the provision of policing services to the ACT Government.<sup>1</sup>
- 12. Payments to the AFP will be on a pro-rata monthly basis in accordance with the 2010-2011 Appropriation Payment Schedule for ACT Policing, except for the one-off Repairs and Maintenance funding which will be paid following request from the AFP with supporting documentation for reimbursement of expenditure for these works.

## **Enabling Services Costs**

- 13. Enabling services costs to support new initiatives will be included as part of any ACT Policing budget bids.
- 14. The Territory and AFP responsible Officers as defined under clause 24 of the agreement, will negotiate the need to fund additional enabling services on the basis of any extraordinary change in demand that may arise as a result of a policy change by the Territory or by an unforeseen change in social circumstances in the ACT. ACT Treasury will be informed of any additional funding requirements that are deemed necessary as soon as practically possible.

#### **Powers and Obligations**

- In accordance with the Arrangement, the Chief Police Officer for the ACT, subject to the authority of the Commissioner of the AFP, will be responsible to the ACT Minister for the achievement of the policing outcome and delivery of outputs set out in the Purchase Agreement and the general management and control of AFP personnel and resources deployed for the purposes of the Arrangement.
- 16. Short-term variations to targets and priorities set by this Agreement may be determined by the Minister, including at the request of the Chief Police Officer, following consultation and with reasonable notice.
- 17. Such variations will be appended to this Agreement and should be within budget limits unless otherwise agreed.
- 18. The Chief Police Officer will provide services in support of ACT ministerial information requirements which are compliant with ACT Government standards.

#### **Duration of Agreement**

19. The Agreement shall apply for the period 1 July 2010 to 30 June 2011 in accordance with clause 14.1 of the Arrangement.

<sup>&</sup>lt;sup>1</sup> Australian Government Cost Recovery Guidelines, Department of Finance and Administration Circular 2005/09

# Reporting

- 20. The Chief Police Officer shall report to the ACT Minister within one (1) calendar month at the end of each quarter, unless otherwise agreed by parties, on those matters prescribed in Schedules 1, 2 and 3 in this Agreement. The reports will be provided in a format agreed by the parties, covering performance, finance and resources.
- 21. The AFP will assess the results of the survey of crime victims in the ACT once completed, for possible inclusion as one benchmark for establishing performance measures that relate to responding to victims of crime. A performance measure may be documented in Agreements from July 2011 onwards.

# **Dispute Resolution**

- 22. The mechanism for resolving disputes arising from this Agreement will be as follows:
  - (a) in the first instance the Territory and AFP contact officers listed will use their best endeavours to settle the dispute; and
  - (b) if after 30 days the dispute is unresolved or the Contact Officers lack the authority to do so, the matter will be referred to the officers listed as the Responsible Officers.
- 23. For the purposes of this Agreement the Contact Officers will be:
  - (a) for the AFP, Director, Corporate Services on advice from the AFP, Chief Operating Officer; and
  - (b) for the Territory, Director, Justice, Planning and Programs, Policy and Regulatory Division, Department of Justice and Community Safety.
- 24. For the purposes of the Agreement the Responsible Officers will be:
  - (a) for the AFP, Chief Police Officer in consultation with the AFP, Chief Operating Officer; and
  - (b) for the Territory, Chief Executive Officer, Department of Justice and Community Safety.
- 25. Any dispute or matter of concern to either party arising from this Arrangement that cannot be resolved by the officers nominated at clause 22 or 23 shall be referred for consultation between resolution by the Commonwealth Minister and the Police Minister.

# **Annual Report**

26. The Chief Police Officer shall also report annually to the ACT Minister, at a time nominated by the ACT Minister, on the provision of police services pursuant to the Purchase

Agreement!

Simon Corbell MLA

Minister for Police and Emergency Services

Tony Negus APM

Commissioner

Australian Federal Police

Roman Quaedvlieg

Chief Police Officer

for the ACT

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(date).4/10/10

# **Schedule 1 - Performance Reporting**

# Outcome

In partnership with the community, create a safer and more secure Australian Capital Territory through the provision of quality police services.

This will be achieved through four main areas of activity: Crime and Safety Management; Traffic Law Enforcement and Road Safety; Prosecution and Judicial Support; and Crime Prevention.

# Outputs

# **Crime and Safety Management**

- Incident Response and Policing Support for the Community
- Crime Detection and Investigation

ACT Policing will provide a safer and more secure Australian Capital Territory so that members of the community can go about their daily lives without undue fear of crime.

This will be achieved by:

- (i) providing efficient and effective police response to calls for assistance received from members of the community;
- (ii) conducting investigations to detect offenders and bring them to justice; and
- (iii) maintaining a proactive presence in the community, driven by the analysis of police intelligence data.

Output Price:

\$95,600,000

# **Traffic Law Enforcement and Road Safety**

ACT Policing will enforce traffic laws and promote safer behaviour on ACT roads with the objectives of reducing the number of crash fatalities and injuries to members of the community.

Output Price:

\$12,870,000

# **Prosecution & Judicial Support**

ACT Policing will maximise the number of successful prosecutions in Court by providing support to the Director of Public Prosecutions and the Courts.

Output Price:

\$20,863,000

#### **Crime Prevention**

ACT Policing will seek to reduce and prevent crime through strategies that incorporate government and community cooperation to address risk factors associated with criminal behaviour and recidivism and raise awareness of the community's role in their own safety and security.

Output Price:

\$9,242,000

Total Price<sup>2</sup> =

\$138,575,000

The above four main outputs will be achieved through the provision of police resources – including personnel, as defined and explained in Schedule 2 of this Agreement.

The attribution of prices to outputs is indicative of resource prioritisation by outputs and may vary throughout the year according to the operational assessment of the Chief Police Officer. Changes to the total price must be agreed by both parties.

# **Performance Measures**

Meas	sures	Target
Leve	l of Crime	
1.	Number of offences against the person reported or becoming known per 100,000 population. <sup>a</sup>	800 or less <sup>b1</sup>
2.	Number of offences against property reported or becoming known per 100,000 population. <sup>a</sup>	8500 or less <sup>b</sup>
3.	Percentage of offences against the person cleared.	67% or more <sup>b</sup>
4.	Percentage of offences against property cleared.	14% or more <sup>b</sup>
Perc	eptions of Crime	
5.	Percentage of persons who are concerned about becoming a victim of physical assault in a public place – excluding sexual assault in the next 12 months. a,c,d	National Average or less
6.	Percentage of persons who are concerned about becoming a victim of sexual assault in the next 12 months. a,c,d	National Average or less
7.	Percentage of persons who are concerned about becoming a victim of housebreaking in the next 12 months. a,c,d	National Average or less
8.	Percentage of persons who are concerned about becoming a victim of motor vehicle theft in the next 12 months. a,c,d	National Average or less
9.	Percentage of persons who feel safe at home alone during the day. $_{\text{a,c,d}}^{\text{percentage}}$	National Average or more
10	. Percentage of persons who feel safe at home alone during the night. <sup>a,c,d</sup>	National Average or more
Polic	e Responsiveness	
11	. Response times for Priority One Incidents:	
•	Within 8 minutes;	60% or more
•	Within 12 minutes.	90% or more
12	. Response times for Priority Two Incidents:	
•	Within 20 minutes;	60% or more
•	Within 30 minutes.	95% or more

Measures	Target	
13. Response times for Priority Three Incidents: Where police attention or response is required:	90% or more	
<ul> <li>as determined in consultation with the complainant;</li> </ul>		
<ul> <li>but, in any event, no later than 48 hours from the initial contact by the complainant.</li> </ul>		
14. Percentage of 000 calls answered on first or second presentation:		
On first presentation;	90% or more	
On second presentation.	98% or more	
Public Confidence in Police		
15. Percentage of persons satisfied with most recent contact with police services. c,d	National Average or more	
16. Percentage of persons who agree that police perform their job professionally. <sup>c,d</sup>	National Average or more	
17. Percentage of persons who agree that police treat people fairly and equally. c,d	National Average or more	
18. Number of established complaint issues against police. e	72 or below	
19. Number of established complaint issues relating to persons in custody. <sup>e</sup>	15 or below	
Road Safety		
20. Number of road crashes resulting in death per 100,000 population. <sup>a</sup>	4.2 or less <sup>b</sup>	
21. Number of road crashes resulting in injury per 100,000 population. <sup>a</sup>	180 or less <sup>b</sup>	
22. Percentage of persons who self-report to driving 10km per hour or more over the speed limit. a,c,d	National Average or less	
23. Percentage of persons who self-report to driving while not wearing a seatbelt. <sup>a,c,d</sup>	National Average or less	
24. Percentage of persons who self-report to driving while suspecting they are over the prescribed alcohol limit. a,c,d f	National Average or less	
25. Percentage of persons who self-report to driving when using a mobile phone. <sup>a,c,d</sup>	National Average or less	
Supporting the Judicial Process		
26. Percentage of briefs delivered to the DPP within the designated timeframe. <sup>g</sup>	75% or more	
27. Percentage of cases finalised by offence proved in court. h,i	80% or more	
28. Percentage of cases finalised by a not-guilty verdict or otherwise withdrawn. h,j	18% or less	
29. Percentage of cases otherwise resolved. h,k,l	5% or less	

Measures	Target	
Crime Prevention		
<ul> <li>30. Percentage of persons who perceive the following quality of life issues to be a problem in their neighbourhood a,c,d :</li> <li>speeding cars, dangerous or noisy driving</li> <li>graffiti/vandalism</li> <li>louts/gangs</li> <li>drunken/disorderly behaviour</li> </ul>	National Average or less National Average or less National Average or less National Average or less	
31. Number of juveniles referred to diversionary programs m	55 or more <sup>m</sup>	
32. Number of persons referred to community support agencies.	5100	
33. Design and delivery of a victim awareness training program for ACT Police Officers.	90% concluded within a 12 month period <sup>n</sup>	
34. Number of referrals to drug diversion programs (drug demand reduction effort).	65 or more <sup>b</sup>	

# Notes - Schedule 1

- a. These measures encompass the jurisdiction of a great many public and private institutions and individuals who contribute to the overall results and standings. Success in these targets is not the sole domain or responsibility of ACT Policing.
- b. These targets are based on a three year average.
  - b1. ACT Policing has sought an aspirational target in relation to reported offences against the person for 2010-2011 with the understanding that there are a number of externalities which may adversely impact on the ability of ACT Policing to positively influence outcomes against this KPI.
- c. These measures are sourced from the National Survey of Community Satisfaction with Policing (NSCSP), a self-reporting survey conducted by Roy Morgan Research.
- d. Using the results of the relevant NSCSP questions, the percentage of persons 'concerned' in Measures 5-8 equals those who scored 'somewhat concerned' or 'very concerned'; the percentage of persons 'who feel safe' in Measures 9-10 equals those who scored 'safe or 'very safe'; the percentage of persons 'satisfied' in Measures 16 equals those who scored 'satisfied' or 'very satisfied'; the percentage of persons 'who agree' in Measures 17-18 equals those who scored 'agree' or 'strongly agree'; the percentage of persons 'self-report to driving' in Measures 23-26 equals those who scored 'sometimes', 'most of the time' or 'always'. Measure 31 equals those who scored 'somewhat of a problem' or 'major problem' for each separate problem.
- e. Based on the actual number of issues linked to a complaint rather than the number of persons making complaints. Includes category 1 to 4 complaint issues relating only to ACT Policing members of the Australian Federal Police. Measure 19 excludes issues encompassed in Measure 20. This data has only been collected by ACT Policing for 2007-2008 and 2008-2009, therefore the targets are based on an average of these two years.
- f. In the ACT, the prescribed limit is 0.02g of alcohol per 100mL of blood for those classed as a 'special driver' in the Road Transport (Alcohol and Drugs) Act, 1977.' Special drivers' include those with a learner, provisional, probation, restricted, suspended and disqualified licence. The prescribed limit for all other drivers is 0.05g of alcohol per 100mL of blood.
- g. Briefs delivered to the DPP within the designated timeframe include those where a formal extension was applied for and granted.
- h. These measures are based on the concept of a 'case' where a person may be brought before the court on multiple charges. The charges are, for the purposes of this measure, grouped under the apprehension identification number which is automatically generated by the PROMIS Case Management System.
- i. This measure records successful prosecutions as being those where any of the charges under one apprehension identification number has been proven before the court.
- j. This measure records cases where none of the charges under one apprehension identification number have been proven before the court.
- k. This measure records cases which resulted in a court appearance where a magistrate or judge has made a determination which is not related to a finding of guilty or not guilty. This currently refers to mental health orders used by a court.
- I. The term "otherwise resolved' includes cases referred to the Mental Health Tribunal, remands by the court before a matter is determined.
- m. Excludes other agency referrals. Target based on 2008-2009 benchmark year data.
- n. An allowance has been made for officers on leave, training, etc during the twelve month period. The number of sworn officers will be taken from the date of signature of this Agreement by the Minister for Police and Emergency Services. The 12 month period will expire on the date of expiration of this Agreement.

# Definitions – Schedule 1

Term	Definition			
Offence	A breach of the criminal law.			
Offences against the person	Offences against the person include homicide and related offences, assaults, sexually based offences, kidnap and other person offences.			
Offences against property	Offences against property include robbery, blackmail, extortion, burglary, fraud, motor vehicle thefts, other theft offences, property damage and environmental offences.			
Offence cleared	Offences cleared by arrest, summons, Voluntary Agreement to Attend Court, charge before court, diversionary conference, caution, Simple Cannabis Offence Notice, or otherwise resolved.			
Comparability of	Data reported in the 2000–2001 financial year was compiled by the			
Survey of	Australian Bureau of Statistics and published in the Population Survey  Monitor. These data were collected through face-to-face interviews with			
Community	respondents through a sample of approximately 220 people in each quarter			
Satisfaction with	of the financial year. This was discontinued and replaced by the <i>Survey of Community Satisfaction with Policing (NSCSP)</i> , which is conducted on an			
Policing results	ongoing basis throughout the year using telephone interviews. The NSCSP, has been conducted by Roy Morgan Research since 1 July 2006, and prior to this, by AC Nielsen. While the content of the survey remains relatively similar over time, there is some potential for variations in results based solely on the difference in the survey methodologies and survey providers.			
Prioritised response model	The model used by the Computer Aided Dispatch system to prioritise incidents for dispatch of patrols.			
Police response	All police attendance to calls for assistance from members of the community that fit within the prioritised response model.			
Priority One Incident	Life threatening or time critical situations.			
Priority Two Incident	Situations where the information provided indicates that time is important, but not critical.			
Priority Three Incident	There are two possible responses to situations where there is no immediate danger to safety or property. This will be either police attention or police response. Each incident will be managed on a case by case basis in full consultation with the complainant. During that consultation, a determination will be made as to whether the complainant agrees that the matter can be handled over the telephone (police attention) or if attendance is required by Police. If the latter, then attendance must be not later than 48 hours from the initial contact by the complainant.			
Percentage of 000 calls answered on first and second presentation.	It is the policy of TELSTRA to re-present 000 calls to another line after 9 rings in order to maximise the response rate. This is a national standard endorsed by Emergency Service Organisations across Australia.			
p. docinacióni	The measurement of response to 000 calls is based on average operating capacity and the target for this measure does not include abnormal instances created by one major event where operating capacity is overloaded due to multiple reporting of the same incident.			

# Definitions – Schedule 1 (cont.)

Term	Definition
Complaint issues	Issues associated with a complaint made in accordance with the Australian Federal Police Act, Part V, 1979.
Custody	The restriction or removal of a person's right to freedom of movement.  May also be constructive as a result of a person believing that they may not exercise their free will as a result of dealings with a police officer and is deemed to exist in circumstances where a person:  i) is in the company, care, custody or control of a member or special member, and is restricted from leaving that company for the time being;  ii) is placed in a holding room;  iii) is lodged in police cells or an area or facility controlled by police; or iv) is placed under arrest.
Injury	An injury sustained by any person as a result of a collision, which necessitates treatment by a medical practitioner.
DPP	Director of Public Prosecutions.
Hearing brief of evidence	A collation of all relevant evidentiary material relating to a prosecution to be forwarded to the DPP. It is accepted that for the Judicial Process Measures (Numbers 26, 27, 28, 29) the efficiency of other agencies such as the DPP as well as the capacity of victims and witnesses to present their evidence may also affect judicial process outcomes.

# Schedule 2 - Resource Reporting

#### FTE Number

The ACT Government has agreed to fund the Full Time Equivalent (FTE) of 926 AFP employees engaged in the provision of community policing services to the ACT for financial year 2010-2011 (826 FTE plus 100 FTE (enabling)). (Noting that there has been an increase in enabling FTE of two since financial year 2009-2010. This notional increase is calculated based on the enabling funding provided as part of new initiatives for ACT Policing.)<sup>3</sup> This number is a budgeted figure only, acknowledging that actual staffing levels will vary at any given time.<sup>4</sup> This budgeted figure is used in this Agreement for information only and not as a performance measure.

#### **Staff Movement Reporting**

In accordance with subclause 8.2 (c) of the Arrangement, the Chief Police Officer will report quarterly to the Police Minister on the deployment, operational status and movement of AFP employees. Reporting will include:

- Definitions
- Designation of staff as per operational and non-operational staff
- Aggregated number of staff transfers into ACT Policing
- Aggregated staff transfers out of ACT Policing.

The Chief Police Officer will give timely advice to the Minister on any senior AFP personnel movements or changes (from Superintendent rank (or equivalent) upwards).

# **Schedule 3 - Financial Reporting**

The Chief Police Officer will provide the following report on a quarterly basis in accordance with clause 20 of this Agreement:

Australian Federal Police ACT Community Policing Financial Performance For the period 2010-2011

	Current Budget 2010-11	Expenditure YTD	YTD Budget	Prorata Expenditure Rate Based On Phased Budgets	Full Year Estimate	Over/Under (-)
Employee Expenses				g		
Base Salaries (Inc HDA) Composite Salaries Provision for Recreation Leave Provision for Long Service Leave Superannuation Overtime & Penalties ACTP Worker's Compensation - Comcare Total Salary Related Expenses						
Administrative Expenses				· · · · · · · · · · · · · · · · · · ·		
Communications Expenses Computer Expenses Consultants/Contractors General Expenses Insurance Motor Vehicle Expenses Office Expenses Other Operational Costs Security Staff Expenses Training Travel Expenses Property Items Discretionary						
Total Administrative Expenses						
Non-Discretionary						
Property Operating Expenses Termination Payments Compensation & Legal Depreciation Total Non-Discretionary Expenses						
Enabling Expenses						
People Strategies Finance & Commercial Learning & Development Legal Services Forensic & Technical Services Professional Standards Information Services						
Total Enabling Expenses						
Total						

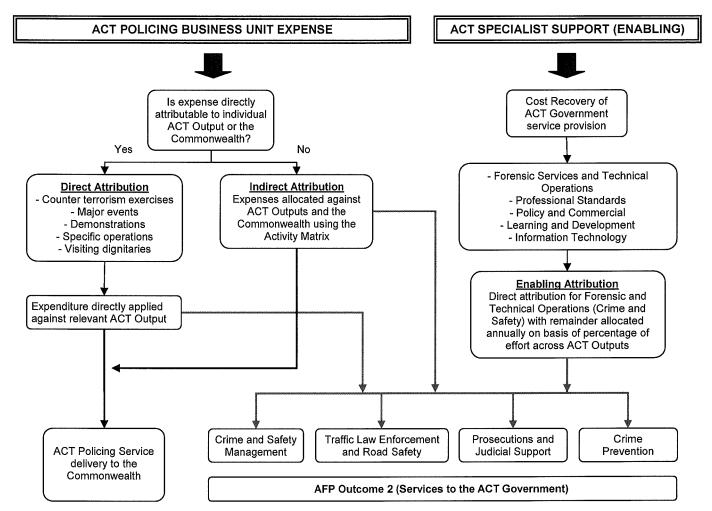
The report will be accompanied by commentary where consolidated node variations exceed 5% of pro-rata phased budgets.

# Notes - Schedule 3

## **Cost Attribution Methodology**

The AFP provides Community Policing services to the ACT Government on a cost recovery basis. Costs are calculated against defined outputs to be met by the AFP's ACT Policing business unit and some specialised elements from the wider AFP (Enabling). ACT Policing business unit costs are apportioned between the ACT and Commonwealth Governments on the basis of direct and indirect cost attribution. Costs associated with AFP operational and corporate support (Enabling) are determined using Commonwealth Government Cost Recovery Guidelines where appropriate.

## **AFP Cost Attribution Diagram**



#### **Indirect Attribution**

The annual ACT Policing Activity Survey, which is used as an input into the Activity Matrix will be conducted at a time agreed to by the Police Minister and the Chief Police Officer. Any additional surveys or alternative methods of activity recording will be conducted where agreed to by both parties. Any changes to the Activity Matrix will be applied to the Financial Management Information System (FMIS) as soon as practical. No retrospective changes to the Activity Matrix will be made without the agreement of both parties.

#### **ACT Funding Considerations**

The following components are part of the ACT considerations for ACT Policing costs to the Territory in 2010-2011:

- (a) ACT Budgeted Full-Time Equivalents (FTE) of 926 FTE (826 FTE plus 100 FTE (enabling)) = \$138,575,000. (Noting that there has been an increase in enabling FTE of two since financial year 2009-10. This notional increase is calculated based on the enabling funding provided as part of new initiatives for ACT Policing.)
- (b) Annual ACT Policing budget determined by annual budget outcomes with costings for any additional police calculated on level of police officer's experience and skill to perform task. The budgeted figure includes enabling services and incorporates the equalisation contribution for Police provided in the ACT GST pool. <sup>5</sup>

# Definitions – Schedule 3

Term	Definition
Activity Survey	An annual statistical analysis of ACT Policing activities undertaken over a seven day period to capture and define the more routine tasks performed by ACT Policing which are not readily identified by direct cost-attribution. These tasks are subsequently attributed to either Commonwealth or ACT Outputs delivered by ACT Policing.
Activity Matrix	A table of values derived from a budget weighted average of activity survey data used to allocate indirect costs against ACT Policing Outputs at a cost centre level.
Enabling	Services purchased from the wider AFP such as Information Technology or Forensic Services not within the managerial responsibility of the Chief Police Officer.
FMIS	Financial Management Information System or otherwise known as Accounting System.