

Justice and Community Safety Directorate

Closed Circuit Television Privacy Statement

OFFICIAL

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1. INTRODUCTION

- 1.1 In an addition to the obligations placed on the Justice and Community Safety (JACS) Directorate by the [Information Privacy Act 2014](#) and [Human Rights Act 2004](#), the operation and management of Closed Closed-Circuit Television (CCTV) systems used by the Directorate are subject to the requirements of the [ACT Government Closed Circuit Television Policy](#).

2. USE OF CLOSED-CIRCUIT TELEVISION

- 2.1 This document identifies the operation, use and management of CCTV within the JACS Directorate.
- 2.2 JACS installs and operates CCTV systems where necessary for, and directly related to the functions and activities of the directorate. This includes:
- to assist in the protection of JACS people, assets, and infrastructure, which involves capturing footage of JACS based locations including offices, buildings, and facilities.
 - to support public safety monitoring, emergency response and for criminal investigation and prosecution purposes.
 - where it is relevant to the safe and secure operations of custodial facilities administered under *Corrections Management Act 2007*.

3. NOTICE OF COLLECTION

- 3.1 JACS will take reasonable steps to notify people when they are entering an area where CCTV systems are operating. This notification will normally occur using appropriate signage that will be prominently and clearly displayed.
- 3.2 The signage will include:
- whether the recording of CCTV footage is continuous or limited
 - the purpose of the CCTV; or
 - information that enables a person to easily find out the purpose of the CCTV, for example a link to a website with relevant information, or to the Privacy Statement.

4. CLOSED-CIRCUIT TELEVISION REGISTER

- 4.1 Under section 6.3.1(a) of the ACT Government Closed Circuit Television Policy, JACS is required to maintain and publish, as part of the [JACS Privacy Policy](#), a register of all applicable CCTV systems.
- 4.2 This register includes camera locations, purpose and if recorded information is disclosed to another entity, including the name of that entity.
- 4.3 For additional information, please refer to the Justice and Community Safety Closed Circuit Television Register, which is available as **Annexure C** to the JACS Privacy Policy.

5. SHARING CCTV FOOTAGE

- 5.1 JACS may share footage that has been collected by CCTV systems that have been installed within the or facilities to assist in the protection of JACS people, assets, and infrastructure.
- 5.2 JACS routinely shares footage from the ACT Public Safety CCTV System with ACT Policing to support public safety monitoring, emergency response and criminal investigations. This system is actively monitored by ACT Policing; primarily on Thursday, Friday and Saturday nights and at other times.
- 5.3 The sharing of footage captured by ACT Public Safety CCTV System with ACT Policing is governed by the *Memorandum of Understanding on the Management, Maintenance and Use of the ACT Public Safety Closed-Circuit Television (CCTV) System*.
- 5.4 JACS may provide footage which has been collected via the ACT Public Safety CCTV System to other ACT Public Service entities in line with the JACS Privacy Policy and *Information Privacy Act 2014*.